

Millcreek Township Trustees
Special Session
March 20, 2025

The Millcreek Township Trustees of Union County, Ohio convened in special session from 7:05 p.m. to 7:55 p.m. at the Millcreek Township Community Building to review proposals received to provide lawn care services at township properties during 2025. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: None

The trustees received eight proposals to provide lawn care services at township properties during 2025 in response to the Request For Proposal (RFP) for such services issued by Millcreek Township. The trustees reviewed the submissions and eliminated any that did not comply with the requirements stated in the RFP. Remaining proposals were evaluated based on several factors, including but not limited to relevant work experience, cost and professional references. Through trustee discussion, the top 2-3 proposals were determined and ranked. The trustees will follow up with the submitters of the highest rated proposals to ensure requirements for insurance and workers compensation, if necessary, would be met and inquire as to backup plans to provide service for those acting as sole proprietors in case issues arise and the sole proprietor is unable to perform the contracted duties. The trustees will discuss further at the next regular monthly meeting to finalize and approve the lawn care service contract with the service provider selected.

Resolution #2566: motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer